

Summer 2022 Reservation Calendars

If someone comes in or calls and wants to reserve either a state park pass or something from the Library of Things for a specific date this summer please make sure they have a library card (no reservations without a card), then write their name and what they want on the date they want the item. If you have time, you can also reserve the item on their card, go into the hold record and 'suspend the hold' until 3 days before they want the item.

We haven't had tons of people requesting items for specific dates, but for summer in particular it has been good to be able to offer reservations.

We will also be offering reservations for the State Park Pass. Only one reservation per family allowed. If they show up and the second pass is available, we will allow them to also check out the second pass, but not reserve both. Again, write their name on the date they want to pick up the pass.

If someone comes in to pick up an item and doesn't have a reservation, please double check the calendar to make sure they can have the item for the full checkout period. If someone has requested the item before the due date, please change the due date in Horizon and let them know that the item could only be checked out for 2 days, or 4 days or whatever.

See xxxxx with questions.